

DTA

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ODP--0-1164
26 August 1980

MEMORANDUM FOR: Chief, Regulations Control Division, OIS

FROM:

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[REDACTED]
Records Management Officer, ODP

SUBJECT:

Proposed HMB [REDACTED] Records Disposition
Handbook, Draft A (Job 19225)

1. The new Records Disposition Handbook is a product record managers will welcome enthusiastically.

2. I expressed to Records System Branch the many areas of records management not covered in this handbook and RSB indicated handbooks for all areas of records management are in the works.

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Distribution:

Original - Addressee

2 - O/D/ODP

2 - ODP Registry

RMO/ODP/[REDACTED]:caj/4011

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